

Bardwell Parish Council

Chair: Cllr David Ruffles. Vice Chair: Cllr Karen Witton

Councillors are summoned to the meeting of Bardwell Parish Council
to be held on Tuesday 2nd July 2024, commencing at 7.00pm
Venue: The Tithe Barn, Bardwell Village Hall, Up Street, Bardwell IP31 1AA

Members of the Public and Press are welcome to attend.
Please note: This meeting will be recorded

Agenda

- 1. Apologies for absence**
To receive apologies for absence and if considered appropriate to confirm approval and acceptance for absence
- 2. Declarations of interest**
- 3. Approval of Minutes**
 - 3.1 Approval of the Minutes of the meeting held on 4 June 2024
 - 3.2 Approval of the Minutes of the meeting held on 24 June 2024
- 4. Public Participation:** maximum 20 minutes
- 5 To receive reports from**
 - 5.1 Suffolk County Councillor, Joanna Spicer MBE
 - 5.2 West Suffolk District Councillor, Andrew Smith
- 6 Highways Matters for consideration**
To note: Information circulated regarding A1088 closure for bridge works commencing 22 July 2024
- 7 Chair's Report**
- 8 Village Work Party:**
 - 8.1 Report
 - 8.2 **Proposal:** to consider funds to purchase bulbs and bird boxes this autumn around the village, and also plants and bulbs for the new village gateway by Bardwell Hall which it is hoped will be installed during the summer. **Costs awaited.**
- 9. Suffolk County Council: Self Help** *Cllr Witton*
To consider involvement in the training and accreditation scheme
- 10. D-Day Event: Report** *Cllr Berrill*
To discuss the purchase of a permanent memorial and consider a potential favoured location, following which permission will be sought from landowner.
- 11. Police: Report**
- 12. Community Field Chair**
 - 12.1 School activity on Community Field 26th June – Report
 - 12.2 Proposal to consider work to repair footpath – cost approx. £150.00
 - 12.3 Proposal: to consider hire of dumper truck to remodel grass mound: £130.80
 - 12.4 To consider whether or not to replace 2 x foot/handholds on play equipment.
Cost: c£50.00 per item = £100 est.
(see additional information – clerk's report)
 - 12.5 Repair of gates (x2): 1 quote has been received and a second quote is awaited.

- 13. **Planning:** Planning Application Consultation documents received from West Suffolk Council for consideration and response.
- 14. **Planning: To note decisions** by West Suffolk Council since June meeting

Reports from other organisations

- 15. **Bardwell Charity Trustees**
- 16. **Bardwell Playing Fields Association** *Cllr Allum/Cllr Lelakova*
- 17. **Speedwatch**
- 18. **Suffolk Association of Local Councils**
AGM 1st July 2024 *Cllr Smith*
- 19. **Bardwell Village News** *Clerk*
The June issue has been published in full colour.
Explanation to be provided to Councillors to enable an understanding of how BVN is produced, costs re colour v mono, cover designs and options.
- 20. **Finance**
 - 20.1 Invoices for approval and payment
 - 20.2 To receive financial report: bank reconciliation and quarterly report
 - 20.3 To confirm exemption certificate re 2023/24 has been submitted to PKF.
 - 20.4 To confirm that the publication of the Period of Public Rights commencing 1st July has been posted on the parish council website.
- 21. **To receive documents for review and approval at next meeting**
 - 21.1 Financial regulations
 - 21.2 Standing orders
 - 21.3 Risk register
 - 21.4 Asset register
- 22. **Clerk's Report:** Progress reports
 - 22.1 Village gateway: alternative quotation re installation
 - 22.2 Speed Indicator Device, installation and new pole permission
 - 22.3 Grit bin: request to move to path at Quaker Lane
 - 22.4 Website and email addresses
- 23. **Correspondence**
 - 23.1 Freedom of Information Request received from Bardwell Primary School
 - 23.2 Request from Bardwell Primary School for funding re signage re school safety signs: £233.24
- 24. **Questions to the Chair** and agenda items for consideration for next meeting.
- 25. **Date of next meeting:** 3rd September 2024, 7.00pm
The Tithe Barn, Bardwell Village Hall, Up Street, Bardwell IP31 1AA

Posted: 27th June 2024
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