

Bardwell Parish Council

Chair: Cllr David Ruffles Vice Chair: Cllr Karen Witton

**Councillors are summoned to attend a meeting of
Bardwell Parish Council to be held on Tuesday 3rd September 2024, commencing at 7:00pm
Venue: The Tithe Barn (Bardwell Village Hall), Up Street, Bardwell IP31 1AA**

Members of the public and press are welcome to attend.

1. **Apologies for Absence:** To receive apologies for absence and if considered appropriate to confirm approval and acceptance of absence.
2. **To Receive Declarations of Pecuniary and Non-Pecuniary Interests** relating to items on this agenda and, if appropriate, to consider requests for dispensations.
3. **Approval of Minutes**
Approval of the minutes of the Meeting held on Tuesday 2nd July 2024
Approval of the minutes of the Extra Ordinary Meeting held on 15th August 2024
4. **Public Participation Session: Maximum 20 minutes.**
Residents are welcome to make comments or to raise questions relating to items on this agenda. Questions relating to matters not included on this agenda may be raised at the discretion of the Chair.
5. **Suffolk County Councillor, Joanna Spicer MBE. Report to include:**
The installation of the bridge across the River Black Bourn, previously scheduled for September 2024, has been delayed: To receive details/update.
6. **Bus Service Changes:** To receive information/progress reports from Cllr Spicer and Cllr Witton
- 6.1 **Current situation regarding bus service** (73) which has been implemented to provide a temporary solution to 27th December 2024.
To identify any initial issues requiring resolution.
- 6.2 **Task Force/Working group:** Chaired by Cllr Witton - to submit a bid for funding to the Suffolk County Council Bus Service Improvement Plan 2 – Deadline 15th November.
To provide details of the composition of the Task Force/Working Group, and its Terms of Reference.
- 6.3 **Bus Service - Use it or Lose it** - Immediate actions: It is essential that there is increased usage of the bus service. To consider ways in which this can be achieved/promoted to residents.
7. **West Suffolk District Councillor, Andrew Smith** (report)
8. **Housing Needs Survey** Cllr Smith
To consider whether the parish council should pursue an application for financial support to progress a housing needs survey. Details previously circulated.
9. **Chairman's Report**
10. **Village Gateway**
To note completion and installation of village gateway: Planting to be carried out by village work party.
To note previous decision that the benefits of the gateway will be monitored over a period of 6 months prior to making a decision re a potential second installation.
Bardwell Parish Council appreciates the support of Cllr Spicer who has funded this project via her locality budget.
11. **Village Work Party** Cllr Witton
- 11.1 To review the success of the Village Work Party and to determine whether it should continue in its current format.
Next Work Party is scheduled for Saturday 7th September 2024.

- 11.2 Hedge cutting: Proposal to arrange contractor to cut back hedge along Low Street Bank and Community Field
Chair
12. **D Day Memorial**
Cllr Berrill
To confirm that the Faculty has been submitted by Bardwell Church for the installation in the church yard of an “Unknown Tommy and Woman in War” pair.
13. **Community Field**
Chair
- 13.1 **Work to remodel the mound** has been carried out.
To note that grass seed will be purchased to complete the work (20kg bag E2 From Barenbrug £102.00).
- 13.2 **Play area:** Gate repairs - update
Clerk
14. **Planning Consultation Documents received from West Suffolk requiring a response**
Details previously circulated.
- 14.1 **DC/24/1038/TCA | Elm Tree Cottage Knox Lane Bardwell Suffolk IP31 1AX**
Trees in a conservation area notification - a. one Birch (T1 on plan) and one Conifer (T2 on plan) fell
b. one Ash (T3 on plan) cut back to give 2.5 metre clearance over garage
- 14.2 **DC/24/0997/HH | The Old Pottery Low Street Bardwell Suffolk IP31 1AS**
Householder planning application - conversion of outbuilding to form annexe/ancillary accommodation
15. **Neighbourhood Plan Consultations:** To consider whether Bardwell Parish Council wish to respond
- 15.1 Barningham Parish Council Neighbourhood Plan: Deadline 6 September
https://www.westsuffolk.gov.uk/planning/Planning_Policies/neighbourhood-planning/neighbourhood-planning-in-barningham.cfm
- 15.2 Ixworth and Ixworth Thorpe Neighbourhood Plan: deadline 4th October
<https://westsuffolk.inconsult.uk/IxworthNPsubmission/consultationHome>

Reports from other organisations

16. Bardwell Charity Trustees: No report
17. Bardwell Playing Fields Association
Cllr Allum/Cllr Lelakova
18. Speedwatch – Details to be circulated in advance
Clerk
19. Bardwell Village Hall
Cllr Smith
20. **Clerk’s Repot** – to be circulated in advance
21. **Finance** – Details to be circulated in advance
- 21.1 Financial report
- 21.2 Payments for authorisation
- 21.3 To receive proposals for items to be considered within 2025/26 budget.
22. **Correspondence for consideration not previously circulated**
- 22.1 **Firsfield Solar Farm:** Request from research team at Oxford University for councillors most knowledgeable about the application by Boom Power April 2022 to complete a survey.
- 22.2 **Defibrillator training:** Request from a resident for defibrillator training
23. **Questions to the Chair**
24. **Date of next meeting:** 1st October 2024, 7:00pm - The Tithe Barn, Up Street, Bardwell IP31 1AA

Issued 290824
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