

Bardwell Parish Council

Chair: Cllr David Ruffles. Vice Chair: Cllr Karen Witton

**Councillors are summoned to attend a meeting of
Bardwell Parish Council to be held on Tuesday 5th November 2024, commencing at 7:00pm
Venue: The Tithe Barn (Bardwell Village Hall), Up Street, Bardwell IP31 1AA**

Agenda

Members of the public and press are welcome to attend.

1. **Apologies for Absence:** To receive apologies for absence and if considered appropriate to confirm approval and acceptance of absence.
2. **To Receive Declarations of Pecuniary and Non-Pecuniary Interests** relating to items on this agenda and, if appropriate, to consider requests for dispensations.
3. **Approval of Minutes**
Approval of the minutes of the Meeting held on 1st October 2024
4. **Public Participation Session**
5. **To receive reports from: Suffolk County Councillor Joanna Spicer MBE**
6. **To receive report from: West Suffolk Councillor Andrew Smith**
7. **Highways Matters**
8. **Chair's Report** Cllr Ruffles
9. **Save Our Buses Task Force**, Chair of the Task Force Group, Cllr Witton
10. **Bardwell Volunteer WorkForce** Cllr Witton
11. **D Day Memorial Figures** Update Cllr Berrill
To include: confirmation of donation to Royal British Legion
12. **Clerk's Report** – to include updates from October minutes
Request to consider purchase of White Board/Flip Chart holder.
13. **Finance** Clerk/RFO
 - 13.1 Financial report
 - 13.2 Payments for authorisation
 - 13.3 Budget 2025/26 Proposals
14. **Bardwell Village News:** to confirm arrangements for publication going forward following receipt of costs. (Details of costs previously circulated – also included in Clerk's report)
15. **Planning Applications: Consultation documents received from West Suffolk Council**
 - 15.1 **DC/24/1404/VAR | Planning application** - variation of condition 2 of DC/19/2270/HH to allow use of amended drawings 20A and 21A to replace drawings 02B and 03C | The Warren School Lane Bardwell Suffolk IP31 1AD
 - 15.2 **To note: DC/24/1475/P3QPA** | Prior approval application under part 3 of the Town and Country Planning (General Permitted Development) (Amendment and Consequential Provisions) (England) Order 2015 - change of use from agricultural building to three storey dwelling (class C3) | Littlemoor Hall Farm The Green Bardwell Suffolk IP31 1AW
 - 15.3 **Neighbourhood Plan Consultation Document: Barrow cum Denham** Neighbourhood Plan Submission (details previously circulated – deadline 11th December 2024)

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16. Community Field: Report

To note: The Commemorative Planter has been replanted by [REDACTED]
To note: The hoggin footpath has been redressed with 20mm stone and then compacted.
To note: [REDACTED] has given notice that he will not be continuing with the contract to cut the grass at the community field during 2025. (See Clerk's report)

17. Road Closures: Requests for written parish council support (as required by Suffolk County Council as part of the formal road closure submission process).

- 17.1 Cllr Ruffles has received a verbal request from [REDACTED] re Charity Bale Push:
The Green corner to The Dun Cow - Saturday, June 25th 2025: 6pm – 9pm
17.2 Cllr Ruffles has requested written Parish Council support for the Cars on The Green road closure:
Quaker Lane/The Green - Sunday, May 25th 2025: 7am – 6pm

18. Courses/meetings attended - Reports

Suffolk County Council: Highways online (SALC) attended by Cllr Ruffles
Suffolk County Council: Street Lighting – online (SALC) attended by Cllrs Witton & Smith
Town and Parish Conference – held in Haverhill, attended by Cllr Smith and Clerk

19. Reports from other organisations

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|--|-------------------------------------|
| 19.1 Bardwell Charity Trustees | [REDACTED] Chair (report attached) |
| 19.2 Bardwell Speed Watch | [REDACTED] (lead – report attached) |
| 19.3 Bardwell Village Hall | Cllr Smith |
| 19.4 Bardwell Playing Fields Association | Cllrs Allum/Lelakova |
| 19.5 Suffolk Association of Local Councils | Clerk |

20. Diary Dates

10 th November: Service of Remembrance, Bardwell Church	Cllr Ruffles
27 th November 2024: Defibrillator Training – Arrangements	Cllr Ruffles

21. Correspondence requiring consideration

22. Questions to the Chair.

23. Date of next meeting: 3rd December 2024, 7pm

The Tithe Barn, Bardwell Village Hall, Up Street, Bardwell IP31 1AA

Issued 31 October 2024
P Smith Clerk/RFO
Bardwell Parish Council

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clerk@bardwell-pc.gov.uk

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19.1 Bardwell Charities - October Report (for PC meeting 5th November 2024)

[REDACTED]
To: Pauline Smith <bardwellpc@gmail.com>

31 October 2024 at 10:01

The Trustees are very grateful to Karen and the Village Volunteer Group for including Littlemore Green in their bulb planting program. We are all looking forward to a burst of colour in the Spring.

A number of trees around The Green have undergone crown lifts to improve access, including the Oak planted to commemorate the late Queen's Golden Jubilee. This will allow better access for planting bulbs and for mowing.

A belt of ivy and what looked like a tree house was removed from the beautiful Red Chesnut, at the top end of The Green. Again, a thank you to Karen for organising a digger to remove the ivy from the ground surrounding the tree to prepare for planting of more bulbs.

Kind Regards

[REDACTED]
Bardwell Charities

19.2 Speedwatch Report

From: [REDACTED]
Subject: Re: Speedwatch
Date: 31 October 2024 at 15:12:50 GMT
To: clerk@bardwell-pc.gov.uk

[REDACTED] and I attended a meeting with Karen, in The Dun Cow on 17th October, to meet 12 possible new enthusiastic recruits for the team. All have completed application forms and they have been sent off to the Police CSW administrator. We are awaiting their approval and will then organise training.

Our existing team is also doing a session on 5th November so I will report back if there is anything of interest.

Traffic/Speed Data – downloaded by [REDACTED] on behalf of Speedwatch Team

Please find the traffic report covering September and October. Please note that we have no data between the 11th and 19th September. I assume the unit was not working for that time.

As far as I know the unit was in the same location in Spring Road for both months.

Would a parish councillor now be prepared to take on the task of downloading preparing the data?
