

Bardwell Parish Council

Chair: Cllr David Ruffles. Vice Chair: Cllr Karen Witton

**Councillors are summoned to attend a meeting of Bardwell Parish Council to be held on
Tuesday 4th March 2025, commencing at 7.00pm.**

Venue: The Tithe Barn, Bardwell Village Hall, Up Street, Bardwell IP31 1AA

Members of the Public and Press are welcome to attend

Please note, this meeting will be recorded

Agenda

1. **Apologies for absence** and to consider approval/acceptance of apologies received.
2. **To receive declarations of pecuniary and non-pecuniary interests** relating to matters on this agenda and, if appropriate, to consider requests for dispensations.
3. **Approval of the minutes** of the meeting held on Tuesday 4th February 2025
4. **Public participation session.**
Members of the public are welcome to raise questions or comment on items on this agenda. Matters relating to items not on the agenda may be responded to at the discretion of the Chair.
5. **To receive report from Suffolk County Councillor Joanna Spicer MBE**
6. **Highways Matters**
7. **To receive report from West Suffolk District Councillor Andrew Smith**
8. **Planning Matters**
 - 8.1 **New Applications:** To consider the parish councils response to planning application consultation documents received from West Suffolk Council (the planning authority)
 - 8.2 **To note any decisions** made by West Suffolk Council since the last meeting
 - 8.3 **Enforcement matters:** To receive any available updates
9. **Chair's Report**
10. **Support Our Buses Task Force** Cllr Witton
11. **Village Work Force** Cllr Witton
12. **VE Day Celebrations:** To consider any suggestions/proposals Cllr Witton
13. **Annual Village Meeting 29th March:** Arrangements Cllr Berrill
14. **Annual Litter-pick 22nd March:** Arrangements
15. **Community Field**
 - 15.1 **Grass cutting contract** and arrangements going forward
 - 15.2 **Play area** – maintenance arrangements and any other issues
RPII Playground Inspection Training: 2nd July – full day To consider who should attend (if considered useful/necessary)
16. **Clerk's Report**

17. Finance

- 17.1 Financial report and invoices for approval
- 17.2 Arrangements for internal audit 2024/25
- 17.3 S137 donation to Friends of Ixworth Library

18. Reports from village organisations

- 18.1 Bardwell Charity Trustees
- 18.2 Bardwell Community Speed Watch
- 18.3 Bardwell Playing Fields Association
- 18.4 Bardwell Village Hall

19. Bardwell Village News

20. Correspondence

Suffolk Libraries (Previously circulated)

21. Diary dates – not detailed elsewhere within agenda

Visit to Community workshop – March – date tbc

SALC – Area Forum – 25th March (details circulated)

RPII Routine Playground Inspection Training Course 2nd July

22. Questions to the Chair

23. Confidential Items: Exclusion of the Public and Press

Proposal: TO RESOLVE that under the Public Bodies (Admission to meetings) Act 1960, as amended by Section 100 of the Local Government Act 1972, the public be excluded from the meeting due to the confidential nature of the business to be discussed.

24. Employment matters.

25. Next Meeting: Tuesday 1st April 2025

Tithe Barn, Bardwell Village Hall, Up Street, Bardwell IP31 1AA

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P Smith, Clerk/RFO

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