

Bardwell Parish Council

Chair: Cllr David Ruffles. Vice Chair: Cllr Karen Witton

Councillors are summoned to attend a meeting of Bardwell Parish Council to be held on
Tuesday 3rd December 2024, Commencing at 7.00pm
Venue: The Tithe Barn, Bardwell Village Hall, Up Street, Bardwell IP31 1AA

Agenda

Part 1

1. **Apologies for absence**
2. **To receive declarations of pecuniary and non-pecuniary interests** relating to items on this agenda and, if appropriate, to consider requests for dispensations.
3. **Approval of minutes of the meeting held Tuesday 5th November 2024**
4. **Public participation session**
Members of the public are welcome to raise questions or comment on items on this agenda.
Matters relating to items not on the agenda may be responded to at the discretion of the Chair.
5. **To receive report from Suffolk County Councillor, Joanna Spicer MBE**
To include review of proposed date for official opening of bridge over the River Black Bourn
6. **To receive report from West Suffolk District Councillor, Andrew Smith**
7. **Chair's report.** To include report of Defibrillator awareness session held 27 November 2024
8. **Highways matters**
9. **Planning: To consider responses to consultation documents relating to planning matters received from West Suffolk Council, the Planning Authority.**
 - 9.1 **DC/24/1637/LB** | Planning application - variation of condition 2 of DC/21/2362/LB to allow for use of amended plans for barn conversion to one dwelling | Park Barn Barningham Park Bardwell Bury St Edmunds Suffolk IP31 1EA
 - 9.2 **DC/24/1573/VAR** | Planning application - variation of condition 2 of DC/21/2361/FUL to allow for use of amended plans for barn conversion to one dwelling | Park Barn Barningham Park Bardwell Bury St Edmunds Suffolk IP31 1EA
10. **Finance** Clerk/RFO
 - 10.1 Financial Report
 - 10.2 Payments for approval/authorisation
 - 10.3 To consider S137 donations
11. **Budget 2025/26**
 - 11.1 To agree and confirm future planned expenditure
 - 11.2 To agree and confirm budget and precept requirements
12. **Bardwell Village News: Proposal to move to bi-monthly full colour issue**
To note that a public consultation will be held via a survey/consultation.
An appropriate form will be included within the February 2025 issue of Bardwell Village News.
13. **Community Field**
 - 13.1 Grounds Maintenance Contract: To receive details of discussions held by Cllr Ruffles with BSCC - For consideration by the parish council.
 - 13.2 Any other matters requiring attention at the Community Field.

- 14. Save Our Buses Task Force - Report** Cllr Witton
- 15. Bardwell Volunteer Workforce** Cllr Witton
- 15.1 Report
- 15.2 Village Spring Litter-pick: To consider whether this will be a separate 'event' and if so to confirm date.
- 16. Biodiversity Policy:** To identify how the parish council has met its obligations to-date.
- 17. D-Day Memorial Figures:** Update Cllr Berrill
- 18. VE Day 2025:** To consider whether the Parish Council will lead on an event for this occasion.
- 19. Clerk's report**
- 20. Reports from other organisations**
- 20.1 Bardwell Village Hall
- 20.2 Bardwell Playing Fields Association
- 20.3 Bardwell Community Speed Watch
- 20.4 Bardwell Charity Trustees
- 21. Correspondence**
- 22. Diary Dates**
- 23. Questions to the Chair**

PART 2

- 24. Confidential item: Exclusion of the Public and Press**
- To consider the exclusion of the public and press under the provisions of Section 1 of the Public Bodies (Admission to Meetings) Act 1960, as amended by Section 100 of the Local Government Act 1972, for the purposes of: Considering Personnel Matters.
- 25. Date of next meeting:** Tuesday 4th February 2025, 7pm
Tithe Barn, Bardwell Village Hall, Up Street, Bardwell IP31 1AA

Issued 28th November 2024
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