

Bardwell Parish Council

Chair: Cllr David Ruffles. Vice Chair: Cllr Karen Witton

Councillors are summoned to attend a meeting of Bardwell Parish Council
to be held on Tuesday 7th April 2026 Time: 7.00pm – 9.00pm
Venue: The Tithe Barn, Bardwell Village Hall, Up Street, Bardwell IP31 1AA

Members of the public and press are welcome to attend

Agenda

1. Apologies for absence

- 1.1 To receive apologies for absence
- 1.2 To consider approval of apologies for absence

2. Declarations of Interest

- 2.1 To receive declarations of interests relating to any items on this agenda
- 2.2 To consider requests for dispensations in relation to declarations of interests received.

3. Approval of the minutes of the meeting held on 3rd March 2026

4. Public Participation

Members of the public may ask questions or make comments relating to items on this agenda. Other matters may be raised at the discretion of the Chair but may not necessarily be responded to during the meeting. If considered appropriate, a response may be provided outside of the meeting or the matter considered for inclusion on a future agenda.

5. To Receive Reports *from*

- 5.1 **Suffolk County Councillor Joanna Spicer MBE** JS
- 5.2 **West Suffolk District Councillor Andrew Smith** AS

6. Planning Matters

The Parish Council has been consulted on the following planning applications by West Suffolk Council, the Planning Authority: To consider responses.

Five Properties in Low Street, IP31 1AS destroyed by fire: See attached for details (Details previously circulated)

- 6.1 DC/26/0306/FUL - Planning application - Timberscombe
- 6.2 DC/26/0307/LB - Application for listed building consent - Timberscombe
- 6.3 DC/26/0308/FUL - Planning application - Merrow Cottage
- 6.4 DC/26/0309/LB - Application for Listed building consent- Merrow Cottage
- 6.5 DC/26/0310/FUL - Planning application - Ghent Cottage
- 6.6 DC/26/0311/LB - Application for listed building consent - Ghent Cottage
- 6.7 DC/26/0312/FUL - Planning application - Old Twizzlers
- 6.8 DC/26/0313/LB – Application for listed building consent - Old Twizzlers
- 6.9 DC/26/0314/FUL – Planning application - Harebell Cottage
- 6.10 DC/26/0315/LB – Application for Listed building consent – Harebell Cottage

Other planning applications requiring consideration/response (previously circulated)

- 6.11 **DC/26/0377/LB** – Application for listed building consent – Bardwell Hall, Ixworth Road, Bardwell IP31 1AU.
 - a. replacement of rear door. B. reinstatement of ground floor finishes in two rooms c. repair to steps on staircase

7. To note: Details of any planning decisions by West Suffolk Council since March Meeting

DC/26/0191/TCA – Trees in a conservation area notification – Byre Barn, The Green, Bardwell IP31 1AW: **Decision No objection**

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8. **Highways Matters**
9. **Chair's Report**
10. **Vandalism of vehicle activated sign on Spring Road.** Proposal to consider security cover to speed camera in Spring Road. Quote attached. DR
11. **Community Field**
 - 11.1 **Play equipment:** To consider proposal and quote received for cleaning equipment: Quote attached. DR
 - 11.2 **Trees:** To confirm responsibility of mature trees on boundary of community field DR/
Clerk
 - 11.3 **Grass cutting contract:** To note that grass cutting is due to commence
 - 11.4 **Any other matters** requiring consideration/decision
12. **Councillor Reports:** *All reports to be circulated in advance of meeting*
 - 12.1 Footpaths Working Group KW
 - 12.2 Support Our Buses Task Force KW
 - 12.3 Village Volunteers – Information KW
 - 12.4 Peace Arch: Progress report KW
 - 12.5 Bardwell Village News JG
13. **Annual Village meeting:** 11th April - To confirm final arrangements MB
14. **Clerk's Report** to include Governance, policies and training Clerk
15. **Finance** RFO
 - 15.1 Invoices for payment
 - 15.2 Financial report
 - 15.3 Arrangements for audit
16. **Age Friendly Town and Parish Guide** MB
Engaging with Older People
17. **Reports from other organisations**
 - 17.1 Bardwell Community Speedwatch AC
 - 17.2 Bardwell Playing Fields Association MA
 - 17.3 Bardwell Village Hall – Tithe Barn AS
18. **Correspondence requiring consideration by councillors** Clerk
19. **Diary Dates**
20. **Questions to the Chair and items for consideration for next agenda**
21. **Date of next meeting:** Tuesday 4th May 2026 Annual Meeting of the Parish Council

Agenda issued 29th March 2026

P Smith, Clerk/RFO
clerk@bardwell-pc.gov.uk
Tele: 01359 221934